



657 E. Court Street, Suite 207

Kankakee, Illinois 60901

Phone: 815-933-7883

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*Scholarship Application*

## **The Promise of Community Action**

*Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.*

## **Our Mission**

*The purpose of KCCSI is to help people improve their lives by empowering families, individuals and communities to become sustainable, while raising sensitivity regarding the effects of poverty.*

## **CSBG Scholarship Package**

### ***Please Read Thoroughly***

Kankakee County Community Services, Inc., through funding from the Illinois Department of Commerce and Economic Opportunities Community Services Block Grant provides scholarships for high school graduates and current college students desiring to further their educational training at vocational schools, community colleges, or four-year colleges or universities within the state of Illinois. These scholarships are designed to provide financial assistance to low-income and disadvantaged persons who demonstrate a potential for high academic achievement with emphasis placed upon the recruitment of racial or ethnic minority applicants. Scholarship recipients may apply the scholarship money to the following expenses: tuition and fees, textbooks and supplies, or room and board (if attending college away from home).

Interested applicants should read and review the application in its entirety, follow all required application procedures, and submit the complete application package.

Applications must be submitted by **April 17, 2019** to:

Kankakee County Community Services, Inc.  
657 E. Court Street, Suite 207  
Kankakee, Illinois 60901

Envelopes must be postmarked no later than **April 17, 2019**.

The Agency's Human Services staff will review all applications submitted. This prescreening will identify semi-finalists based on the established criteria. The semi-finalists will be invited to participate in an interview with the KCCSI Scholarship Committee. Scholarship applicants will be notified by mail no later than **June 30, 2019** of the results.

If you have any questions, please contact the Human Services Coordinator, Barb Groth at 815-933-7883 x 214.

## **Eligibility Criteria**

Successful applicants of these awards shall demonstrate evidence of the following eligibility criteria.

1. Be a legal resident of the United States
2. Be a resident of Kankakee County.
3. Be enrolled in a post-secondary school located in Illinois on at least a half time basis.
4. Possess a high school diploma or GED and demonstrate a potential of high academic achievement.
5. Meet income guidelines. **(Family must be at or below 125% of poverty).**
6. Complete the CSBG scholarship packet.
7. Supply all documents needed to process the application.
8. Meet with the Scholarship Committee.
9. Demonstrate a commitment to civic or community service.

**ALL DOCUMENTATION MUST BE IN THE FILE BY APRIL 17, 2019**

## Application Process

Applicants will complete an application consisting of several sections:

**Section 1: Personal and Family Information.** This will include all income from every family member from the past 90 days of the date of the application. This includes check stubs, SSA, SSI print outs, and a print out from the Department of Human Services for food stamps and cash.

**OR** 2018 income tax papers for everyone who filed with all W2s.

**AND** must include either a lease or proof of ownership (property tax bill or mortgage statement) to verify residency.

**AND** Social Security Cards For All Family Members

**Section 2: Academic Information.** This will include transcripts from the most recent year.

**Section 3: Future Career Goals.** This will include an essay documenting the reasons for the future career aspirations.

**Section 4: Must Submit 3 Personal Recommendations.** These may be from employers, school teachers, church leaders, etc. *These may not include family members.*

**Section 5: Release of Information.** Required to obtain mid-term and semester grades and permission to be included in any press releases regarding the scholarship awards.

## Scholarship Payment

The scholarship awards will be paid directly to the educational institution. The scholarship check will be made out jointly to the student and the school. Scholarship awards may be used to pay tuition and fees, books and supplies and/or room and board.

If the award recipient chooses not to accept the award, the scholarship **MUST** be returned to Kankakee County Community Services, Inc.

Any questions regarding the content of this scholarship program should be directed to the Human Services Coordinator, Barb Groth at 657 E. Court, Suite 207, Kankakee, Illinois 60901 or at 815-933-7883 ext. 214.

**Section 1—Personal and Family Information**

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Last Name First Middle Initial

---

Legal Permanent Address City County State

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School Address City State

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Home Phone Number

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School Phone Number

Applicant's Marital Status     Single     Married

Financial Analysis and need (answer for applicant or applicant and spouse. Include parents if the applicant resides with them).

Applicant's 90 day gross income (before taxes )    \$ \_\_\_\_\_

Spouse's 90 day gross income (before taxes)    \$ \_\_\_\_\_

Father's 90 day gross income (before taxes )    \$ \_\_\_\_\_

Mother's 90 day gross income (before taxes)    \$ \_\_\_\_\_

All other 90 day taxable or non-taxable income    \$ \_\_\_\_\_

Gross income (Total of all the above)    \$ \_\_\_\_\_

\*\*\*\*\*

OR 2018 tax paper with W2s for anyone who

filed.    \$ \_\_\_\_\_

***Please submit a copy of the past 90 days of check stubs. If anyone receives Social Security or TANF, must also submit a copy of benefits received for the past 90 days. OR submit 2018 tax returns for anyone who filed with W2s***

Please fill out as it applies to **ALL** Family Members:

Social Security Number	Name Last, First	Relation- ship	Date of Birth	Age	Sex	Dis.	Race	Educ. Level	90-day income or 2018 yearly income	Source of Income
		HOH								

Total Family Income: \_\_\_\_\_

Amount Of Food Stamps: \_\_\_\_\_

Amount Reserved For College: \_\_\_\_\_

**Applicant statement: I certify that the information contained above is accurate and complete**

\_\_\_\_\_  
Signature of applicant if different from Head of Household

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Head of Household

\_\_\_\_\_  
Date





**Section 2—Academic Information**

Applicant's name \_\_\_\_\_

Educational background: please give years attended, graduation date, and major (if applicable)

School	Years Attended	Graduation Date	Major
1.			
2.			
3.			

*Scholarship Potential:*

Class rank in high school: \_\_\_\_\_ Number of Students in Class: \_\_\_\_\_

Current cumulative high school/college grade point average at the end of last semester: \_\_\_\_\_

Grade point average of last grading period: \_\_\_\_\_

Check one: school uses 5.0 scale: \_\_\_\_\_ or school uses 4.0 scale: \_\_\_\_\_

Check one: I am or will be a full-time college student \_\_\_\_\_

OR

I am or will be a part time college student \_\_\_\_\_

at the following junior college, vocational school or university:

\_\_\_\_\_

I applied for admission on: \_\_\_\_\_

Have you been accepted? \_\_\_\_\_

Date of acceptance \_\_\_\_\_

**MUST INCLUDE TRANSCRIPT (From most recent school)**

My planned major is: \_\_\_\_\_

What other scholarships have you received or applied for? If received, must provide documentation to the scholarship committee.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Are you currently receiving any scholarships or financial aid? yes \_\_\_\_\_ no \_\_\_\_\_

If yes, please explain and include documentation as proof

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

Please list any school or community activities, volunteer efforts, awards, organizations, clubs, offices, or honors you would like to bring to the scholarship committees attention:

1. \_\_\_\_\_

2. \_\_\_\_\_

### Section 3-Career Goals and Employment History

Career Goals:

*Please attach a one page, 100-200 word statement, concerning your career goals and the reason or reasons you are particularly interested in that profession.*

Do you plan on working while attending school Yes \_\_\_\_\_ No \_\_\_\_\_

Please list your recent employment history:

Name of Company	Address	Start Date	End Date	Type of Work	Hours Per week

*To complete your application, you must submit this application together with three letters of recommendation utilizing the forms on pages*

Kankakee County Community Services Inc.  
Scholarship Personal Recommendation Form #1

Name of applicant: \_\_\_\_\_

1. How long have you known the individual and in what capacity?

\_\_\_\_\_

2. Describe any knowledge you have of this individual's participation in public/civic affairs and his/her commitment to future career goals. Include accomplishments, awards, honors or other significant information that you feel would be useful to the scholarship committee. (Attach additional sheet if necessary)

\_\_\_\_\_

\_\_\_\_\_

3. Are there any significant limitations (physical, intellectual, and/or emotional, or extenuating circumstances regarding this individual that the committee should consider)?

\_\_\_\_\_

\_\_\_\_\_

4. Are you aware of any financial difficulties that the individual's family might face in financing a college education? If yes, please explain.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Position

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Telephone

Please mail or return no later than **April 17, 2019**:  
Kankakee County Community Services, Inc  
657 E. Court Street, Suite 207, Kankakee, Illinois 60901  
Attention: Human Services Department

PLEASE USE THIS SIDE FOR ADDITIONAL COMMENTS

Kankakee County Community Services Inc.  
Scholarship Personal Recommendation Form #2

Name of applicant: \_\_\_\_\_

1. How long have you known the individual and in what capacity?

\_\_\_\_\_

2. Describe any knowledge you have of this individual's participation in public/civic affairs and his/her commitment to future career goals. Include accomplishments, awards, honors or other significant information that you feel would be useful to the scholarship committee. (Attach additional sheet if necessary)

\_\_\_\_\_

\_\_\_\_\_

3. Are there any significant limitations (physical, intellectual, and/or emotional, or extenuating circumstances regarding this individual that the committee should consider)?

\_\_\_\_\_

\_\_\_\_\_

4. Are you aware of any financial difficulties that the individual's family might face in financing a college education? If yes, please explain.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Position

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Telephone

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PLEASE USE THIS SIDE FOR ADDITIONAL COMMENTS

Kankakee County Community Services Inc.  
Scholarship Personal Recommendation Form #3

Name of applicant: \_\_\_\_\_

1. How long have you known the individual and in what capacity?

\_\_\_\_\_

2. Describe any knowledge you have of this individual's participation in public/civic affairs and his/her commitment to future career goals. Include accomplishments, awards, honors or other significant information that you feel would be useful to the scholarship committee. (Attach additional sheet if necessary)

\_\_\_\_\_

\_\_\_\_\_

3. Are there any significant limitations (physical, intellectual, and/or emotional, or extenuating circumstances regarding this individual that the committee should consider)?

\_\_\_\_\_

\_\_\_\_\_

4. Are you aware of any financial difficulties that the individual's family might face in financing a college education? If yes, please explain.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Position

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Telephone

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Attention: Human Services Department



PLEASE USE THIS SIDE FOR ADDITIONAL COMMENTS

**Section 5 -Release of Information**

I, \_\_\_\_\_, agree to have KCCSI obtain a  
(print name)

copy of my midterm and semester grades for each semester that I receive a scholarship from KCCSI.

I also agree to be included in any press or publication pertaining to the scholarship award. This includes both in print and over the internet.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



*Services Provided by Kankakee County Community Services, Inc.*

Food Pantry: This provides food to help meet the nutritional needs of low-income individuals and or families.

Emergency Assistance: This program aids low income clients facing a one-time emergency. Emergency services, include, but are not limited to, rent, shelter assistance, utility, or mortgage assistance.

Financial Literacy: This program provides training on financial management. Participants receive vital information on every day finances through hands on activities, open discussion and by using the All My Money, Change For The Better Curriculum.

Job Development Program: This program provides assistance to the under employed and unemployed with resumes, job searches, applications, and employability enhancement.

Senior Community Service Employment Program: This program provides training to individuals 55 and older who wish to return to the workforce. During their assignments, they learn valuable skills to become more employable.

Back To School Project: This program provides tools that are needed for students (K-12) to achieve academic success.

CSBG Scholarship Program: This program provides scholarships to low-income and disadvantaged individuals with high academic potential who are enrolled or will enroll in a college, university, trade or vocational school in Illinois.

LIHEAP-Low Income Energy Assistance Program: This program provides assistance to help offset the high cost of heating related utilities.

Emergency Furnace Program: This program provides assistance to eligible homeowners with a non-operational furnace. The assistance provided is repair, retrofit, or replacement within 48 hours from the date the application is complete.

Weatherization: This program provides the materials and labor to help make homes more energy efficient. Some measures may include replacing or repairing windows and doors, insulating attics and walls and sealing cracks with caulk. Furnaces may be repaired, retrofitted or replaced to achieve maximum efficiency and performance. This service is available to both homeowners and renters.

Club Boomers: This program provides nutritious meals at an affordable price for people aged 60 and over. It caters to the need of companionship by offering a variety of entertaining, recreational, and educational activities. Some of these include line dancing, bingo, pool, playing cards, crafts, trips, computer training, and games on the Wii.

Club Boomers Home Delivered Meals: This program provides nutritious delivered meals to seniors who may be homebound, frail or isolated.

Family Community Development: All agency programs are designed to help families who are striving for self-sufficiency. Agency staff and families work together to determine which agency programs they qualify for and will help them meet their needs.